



# Teacher Observation Checklist

Teacher name: \_\_\_\_\_

Date : \_\_\_\_\_

Evaluator name: \_\_\_\_\_

Time: \_\_\_\_\_

## GETTING STARTED

- Did the teacher arrive on time? Does the teacher look presentable?
- Did the teacher greet the students and set the tone for learning?
- Did the teacher introduce the lesson before teaching the details?
- Do the students look interested and engaged right from the beginning of the lesson?

## SUBJECT KNOWLEDGE

- Does the teacher have good content knowledge?
- Is the lesson in alignment with the curriculum?
- Are the concepts explained clearly?
- Has the teacher used relevant material to support the content being taught?
- Did the teacher incorporate learning experiences to support the current knowledge level of students?

## SUBJECT MATTER PRESENTATION

- Is the teacher using the blackboard or whiteboard to highlight important points?
- Has the teacher explained new terms and concepts well enough?
- Is the teacher using examples and breaking difficult concepts into simpler points for better comprehension?
- Is the lesson well-planned and well-executed?
- Were there any mistakes during the presentation and delivery of the subject matter?

Notes : \_\_\_\_\_

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## Lesson Organization

- Did the teacher briefly review the previous lesson and discuss how it relates to the current topic of discussion?
- Is the teacher following a rational sequence for covering different aspects of the lesson?
- Is the lesson optimally paced to match the wavelength of the students?

## Student Interaction

- Does the teacher know students by their names?
- Is the teacher making eye contact with all the students in the class?
- Are students prompted regularly to give answers?
- Are students encouraged to ask questions?
- Does the teacher allow adequate time to give answers?
- Is the teacher listening and responding to student queries in an appropriate manner?
- Is the teacher meeting the individual learning needs of students?
- Is the teacher interacting equally with students of different backgrounds, abilities, etc.?
- Is the teacher encouraging active student participation?
- Did the teacher use positive reinforcement to encourage students?

## USE OF RESOURCES

- Has the teacher made resources available to all students?
- Are the resources relevant to the lesson?
- Is the teacher using different teaching aids and activities to support student learning?
- Has technology been used during the lesson?

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## CLASSROOM MANAGEMENT

- Are students aware of behavior expectations?
- Did the teacher use tools like behavior charts to monitor student behavior?
- Is the teacher able to reinforce school rules and procedures in the class?
- Does the classroom look well-managed?
- Are extended activities available to engage students who complete their work early?
- Does the class have an appropriate seating arrangement?  
under the control of the teacher?
- Do you observe any items in the classroom that could compromise the safety of students?

## SUBJECT MATTER PRESENTATION

- Did the teacher summarize important points of the lesson at the end of the class?
- Was homework assigned to students?
- Did the teacher discuss how to go about the at-home assignment?
- Were the students offered directions to prepare for the next class?
- Did the teacher use a record to monitor student learning?

**Notes :** \_\_\_\_\_

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