

# Teacher Performance Evaluation Checklist

## General Classroom

- The teacher is well dressed and prepared for the class.
- The teacher is neat and organized
- Teacher follows classroom procedures so time is not wasted
- The teacher encourages students to follow cleanliness and hygiene
- The teacher monitors the sanitization and grooming of all students
- The teacher ensures the cleanliness and organization of the classroom
- The teacher has made appropriate seating arrangements so all students can sit comfortably
- The teacher ensures adequate lighting and a comfortable temperature in the classroom
- The teacher has placed educational and motivational decorations on classroom walls to encourage students
- The teacher ensures compliance with school safety regulations
- The teacher effectively uses classroom space for lessons and activities
- The teacher always has all the necessary teaching materials during instruction time
- The teacher makes use of appropriate technology whenever needed

# Teacher Performance Evaluation Checklist

## General Classroom

- The teacher has a variety of educational resources available in the classroom
- The teacher uses up-to-date teaching materials when conducting classes
- The teacher makes sure there are appropriate student resources in class
- The teacher has set up a small library or reading corner for students
- The teacher conveys and enforces clear classroom rules and procedures
- The teacher employs effective behavior management strategies
- The teacher ensures smooth transitions between activities
- The teacher starts the day by taking student attendance
- The teacher makes note of and hands over tardy notes to students who are late to class
- The teacher maintains discipline in class
- The teacher gives students enough time to complete their tasks
- The teacher uses teaching aids like blackboards, books, etc. in every lesson

# Teacher Performance Evaluation Checklist

## Knowledge of the Subject Matter

- Teachers demonstrate a good depth of knowledge about the subject matter
- The teacher explains the concepts and procedures in an easy manner
- The teacher often uses creative examples to explain the concept
- The teacher is always curious to understand students' knowledge and perspectives
- The teacher happily clears misunderstandings and misconceptions about the topic
- The teacher has the ability to explain complex concepts clearly
- The teacher is familiar with curriculum standards
- The teacher uses accurate and relevant information
- The teacher integrates interdisciplinary content during lessons to enhance student understanding
- The teacher demonstrates awareness of the latest developments in the subject
- The teacher provides context and background information
- The teacher explains the subject matter by relating it to real-world applications
- The teacher has the knowledge and ability to answer student questions effectively

# Teacher Performance Evaluation Checklist

## Knowledge of the Subject Matter

- The teacher demonstrates a stronghold in the subject by making connections between different topics
- The teacher uses varied instructional strategies to explain the topic to students
- The teacher incorporates research findings into lessons if required
- Besides the main subject, the teacher also has knowledge of other specialized areas
- The teacher promotes subject-specific skills in her/his students
- The teacher sets clear learning objectives related to the subject matter
- The teacher explains why it is important to learn the subject matter before starting the lesson
- The teacher adapts content to suit students at different learning levels
- The teacher uses subject-appropriate terminology during explanations
- The teacher knows how to connect subject content to the interests of the students
- The teacher uses effective subject-related lesson plans to support her teaching
- The teacher provides additional topic-related materials to support student learning

# Teacher Performance Evaluation Checklist

## **Creativity and Innovation**

- The teacher always motivates students to speak up and present their opinions on the subject matter
- The teacher allows students to be creative in the learning environment
- The teacher arranges different classroom activities to keep students active
- The teacher often shares different applications and online games to enhance knowledge
- The teacher uses different resources including worksheets, books, and realistic examples to teach
- The teacher uses interactive tools in class
- The teacher incorporates creative teaching methods to facilitate learning
- The teacher designs creative, engaging, and interactive lessons
- The teacher supports project-based learning to boost creativity
- The teacher encourages students to think outside the box
- The teacher often uses multimedia resources to teach students
- The teacher integrates arts with other subjects to promote lesson comprehension
- The teacher conducts multiple hands-on learning experiences for the students

# Teacher Performance Evaluation Checklist

## **Creativity and Innovation**

- The teacher creates a stimulating and dynamic classroom environment where students can learn and prosper
- The teacher encourages students to experiment and take risks
- The teacher uses storytelling and role-playing as alternate techniques to reinforce understanding of the subject matter
- The teacher utilizes gamification strategies to engage students
- The teacher develops and assigns creative problem-solving tasks for students
- The teacher encourages student-led projects to boost creativity and confidence
- The teacher facilitates collaborative learning experiences
- The teacher supports innovative thinking and helps them when required
- The teacher gives interesting work to students who finish their tasks before time
- The teacher is open to learning and trying new and innovative techniques
- The teacher employs innovative ways to assess student understanding
- The teacher encourages students to make digital content like videos and blogs to demonstrate their understanding

# Teacher Performance Evaluation Checklist

## Relationship and Motivation

- Teacher motivates students to do better
- Students can freely open up to teachers about their doubts and misconception regarding different to
- The teacher helps students with the homework in case they are not able to understand it
- Teachers allow students to express their feelings about different classmates and friendships
- Students feel safe and happy with the teacher
- The teacher works on building positive relationships with students
- The teacher has created an inclusive classroom environment
- The teacher promotes respect and empathy among students
- The teacher encourages student collaboration
- The teacher provides emotional support to students when needed
- The teacher recognizes and celebrates student achievements
- The teacher motivates students through positive reinforcement

# Teacher Performance Evaluation Checklist

## Relationship and Motivation

- The teacher has built a friendly classroom community
- The teacher encourages responsibility in students
- The teacher communicates effectively with students
- The teacher shows interest in students' lives and interests
- The teacher facilitates peer support and mentoring for new students
- The teacher has built trust and rapport with students
- The teacher allows students to share their views freely
- The teacher makes sure individual student needs are met in class
- The teacher highlights the importance of a growth mindset
- The teacher engages all students in the class
- The teacher encourages students to take part in classroom decisions
- The teacher is always present to support struggling learners
- The teacher motivates students to actively participate in class



# Teacher Performance Evaluation Checklist

## Evaluation and Feedback

- The teacher often provides good feedback on homework projects and assignments
- Teacher returns homework in a timely manner
- The teacher is ready to accept any kind of discrepancy in score after the evaluation
- Teacher help students prepare their goals as per the result post examination
- The teacher is willing to offer suggestions and advice on how to improve performance
- The teacher uses a variety of assessment methods
- The teacher provides timely and constructive feedback
- The teacher encourages self-assessment among students
- The teacher allows peer assessment opportunities for students
- The teacher modifies instruction based on the performance of students
- The teacher aligns assessments with learning objectives
- The teacher makes sure all assessments are fair and unbiased
- The teacher shares clear criteria for assessments before students work on them

# Teacher Performance Evaluation Checklist

## Evaluation and Feedback

- The teacher uses rubrics for consistent evaluation throughout the school year
- The teacher allows students ample opportunities for revision and improvement
- The teacher asks students to reflect on their feedback and work toward getting better
- The teacher consistently tracks student progress over time
- The teacher communicates the assessment results to parents and suggests ways for improvement
- The teacher tailors assessments for differently-abled students
- Teacher uses technology for efficient assessment and record-keeping
- The teacher always assesses student understanding after lesson completion
- The teacher encourages oral presentations and demonstrations for evaluation
- The teacher uses assessment results to identify learning gaps
- The teacher regularly conducts one-on-one conferences to provide feedback to students
- The teacher takes parent feedback constructively